

# WIRELESS PRINTING FROM YOUR LAPTOP IN THE LIBRARY

For more info, contact the Library Computer Help Desk at (239) 590-7617



These instructions are for laptops running Windows XP, Vista, or 7



In Windows XP:

From the Start Menu click on **Start** and then **Run**.  
In the Run box that appears, fill in the name of the printer that you wish to print to.

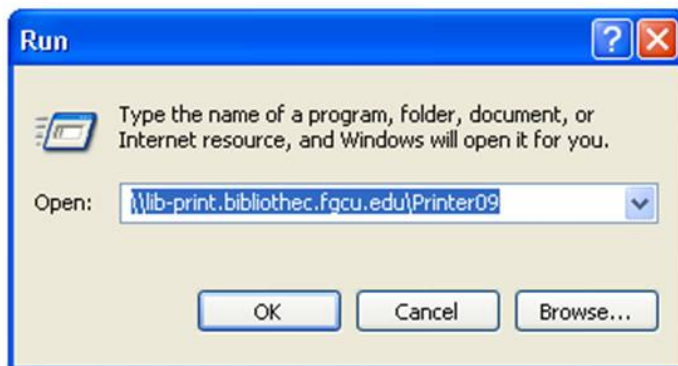
For example:

[\\lib-print.bibliothech.fgcu.edu\Printer09](http://lib-print.bibliothech.fgcu.edu/Printer09)

for **black and white** printing, or

[\\lib-print.bibliothech.fgcu.edu\Color01](http://lib-print.bibliothech.fgcu.edu/Color01)

for **color** printing (color printing cost is \$0.30 per page).



In Windows Vista and 7:

Click on the Windows icon button (**Start**) and then in the **Search programs and files** box, fill in the name of the printer that you wish to print to.

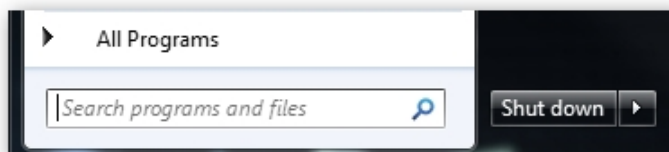
For example:

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for **black and white** printing, or

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for **color** printing (color printing cost is \$0.36 per page).



When you are prompted for a username you need to enter your network access username and password. This is the same login as your university email (just the first part before the @) with the exception that you must preface it with "**fgcu-student\**" for students; "**fgcu\_primary\**" for faculty.

Example: fgcu-student\jdoe

The new printer is now available for printing - just select it from the application's Print menu. Your page(s) will be held until you release them by entering your username and swiping your ID card on one of the Library Print Release Stations. (See Print Release Station screens for more information about this process)

Example of Available Printers	Printer Location
<b>Printer09</b>	Library East: Main Lab, in the front near the Help Desk and Atrium
<b>Printer12</b>	Library East: Main Lab, in the back of lab outside of room 135
<b>Printer17</b>	Library East: Main Lab, in front near the Atrium and group study rooms
<b>Printer20</b>	Library East: Main Lab, in the back of lab near the AV/CAD Lab and group study rooms
<b>Color01</b>	Library East: Main Lab, in the center of lab
<b>Color02</b>	Library East: Main Lab, in the center of lab
<b>Ref01</b>	Library West: Reference Lab, near the last rows of computer tables